

GUIDELINES FOR SUMMER COLLABORATIVE FACULTY/STUDENT RESEARCH
PROGRAM
Social Sciences, Arts & Humanities 2023

Scope and Purpose

The goal of the program is to encourage collaborative research projects between Lewis & Clark College faculty and students. Grants will be awarded for either ten weeks or five weeks of devoted summer research. The ten week stipend for faculty is \$5,500; the five week faculty stipend is \$2,750. Students are paid on an hourly basis at a rate of \$14.75 per hour and are expected to work up to 37.5 hours per week for the duration of the ten (or five) week period of the proposed grant.

Summer Collaborative Research grant recipients (faculty and students) are expected to devote full time to their projects for the entire ten (or five) week period. Students must be able to commit to full-time work and are discouraged from holding additional employment during the period of the collaborative project; likewise, faculty should expect to meet regularly with students and to devote the majority of their time to the project for the duration of the collaboration.

How to Apply

In order to apply for the Collaborative Faculty-Student Research Program, please read the guidelines for the program below, prepare your application, and complete the [application form](#).

- Applications must be submitted by **February 1, 2023**.
- Faculty Council will review applications and make recommendations to the Dean.
- Award notifications will occur in mid-February.

Eligibility

Tenure-track, tenured, and with term faculty in the Arts & Humanities or Social Sciences divisions may apply.

Continuing undergraduate students at Lewis & Clark College are eligible to be collaborators. Continuing students are defined as students who will be enrolled at least through the fall '22 term following their summer of research.

In order to maximize the number of collaborations, we will fund only one student per grant.

Program Expectations

All grant recipients—faculty and students—are required to take a Responsible Conduct of Research Training module prior to beginning the summer research project. In addition, if the project involves human subjects, it *must be approved by the [IRB](#) prior to research initiation* and grant recipients must complete online training modules for Human Subjects Research. Grant recipients will be contacted by the Sponsored Projects and Research Compliance Office with instructions to complete and document required training.

Students must log their hours using Workday and faculty mentors are responsible for approving student hours through Workday. Faculty are responsible for monitoring their budget and ensuring that students are working the agreed upon number of hours. Students may not exceed 37.5 hours per week (and will not be paid for more than 37.5 hours per week). Details regarding administrative procedures for student pay and a training workshop will be provided with award

notifications. Faculty mentors must attend a training workshop on Workday in the spring semester.

Grant recipients are expected to provide a brief summary report to the Office of the Dean at the conclusion of the summer.

Criteria for Selection

Application for the Faculty-Student Collaborative Research Program will be judged using the following criteria:

- The collaborative nature of the project and its educational value to the student
- The conception, definition, organization, and description of the proposed project
- The significance of the contribution that the proposed project will make in the applicant's program of research and in the applicant's field or discipline
- The likelihood that the work set out for the summer can be completed within the time allowed
- The probability that the summer work may result in presentation, publication, exhibit, or other appropriate scholarly or artistic output.