

## Application Process for RHMS Enrichment Fund

The Rhetoric and Media Studies Student Enrichment Fund (the Fund) was established in 2014 by Adam H. Dixon '01 and Hillary A. Dixon '99 to support worthy Rhetoric and Media Studies students with grants (RHMS Awards) for various educational opportunities that will enhance the students' learning experience at and beyond Lewis & Clark. With this gift, Adam and Hillary hope to extend support to talented students who may otherwise not have the means to fully realize their academic and career potential. By doing so, Adam and Hillary hope to bolster students' readiness to transition to academic or professional life after graduating from Lewis & Clark.

RHMS Awards are to be given to students who are enrolled and eligible to continue at Lewis & Clark College or who have recently completed their degree. These awards are specifically for projects and opportunities during the summer. A committee of faculty from the Department of Rhetoric and Media Studies will serve as the grants committee to review applications and administer the awards for students. Some grant opportunities include:

- Advanced or Independent research projects-students may apply for funds to travel and/or purchase materials for advanced or Independent research projects.
- Educational conferences and workshops-students may apply for awards to support travel and registration fees associated with conferences and workshops.
- Internship stipends-students may apply for awards to supplement income while employed at an unpaid internship.
- Other Intellectual Enrichment Opportunities-students may apply for an award to supplement costs for said intellectual enrichment opportunity.

Faculty from the Department of Rhetoric & Media Studies will determine the merit and need of the applicants, with priority given to students who might otherwise be unable to afford to participate in these RHMS-related endeavors. The number of grants awarded to students annually will depend upon the number of students who apply for funding and the amount of funds available. The size of the RHMS Awards will depend upon the proposed budgets for projects and the amount of funds available. Upon completion of the project, award recipients will be expected to provide a summary of their project/experience for the donors (whether in person or through written correspondence to be determined) and a presentation to the department.

Applications will be evaluated annually with a deadline of March 1st. To apply, please submit the following electronic materials to the department chair:

1. A one page cover letter that includes:

- A description of the project that makes a persuasive case for its importance, its connection to your RHMS degree, and its significance for your future plans.

- An itemized budget
- An explanation for why support from the Enrichment Fund is needed and how the fund will enable you to do a project that would not otherwise be possible for you.

2. An unofficial transcript that shows your course work in RHMS. Only majors may apply and preference will be given to those who have completed at least 12 hours of coursework.

3. A copy of your application to SAAB or the Fowler Levin Internship Scholarship with a statement reporting the status of the application (e.g., fully funded, partially funded, awaiting decision). If your project is not eligible for funding through these mechanisms, provide an explanation.

4. A reference of support from a member of the RHMS faculty (sent directly to the chair from the faculty member).

5. Supporting documents or links (e.g., a research proposal or pitch; evidence of acceptance to a conference, workshop, or internship; supporting materials for your budget).

Late or incomplete applications will be disadvantaged in the review process. See the department chair if there are extenuating circumstances.