
Senate Bill Number FA19 SB003

A Bill to Amend the Equity, Inclusion, & Justice Committee Bylaws

Be it enacted by the Senate of the Associated Students of Lewis & Clark here assembled that:

Section 1: Amend Equity, Inclusion, & Justice Committee Bylaws to read:

The Equity, Inclusion, & Justice Committee Bylaws

The Associated Students of Lewis & Clark

Amended: November 30, 2017

Amended: March 14, 2019

Amended: September 2019

Article I - Purpose and Scope

1. The Equity, Inclusion, & Justice Committee (hereafter: EIJC or the committee) exists to support historically underrepresented student groups, respond and make proactive efforts toward preventing hate and bias-related incidents, advocate for equitable and inclusive practices on campus, and to protect and promote the diversity of identities and ideologies on campus.

Article II - Membership

1. The EIJC shall consist of no more than ten (10) in total from the Lewis & Clark College of Arts & Sciences, including:
 - a. The EIJC Chair
 - b. The EIJC Vice Chair
 - c. Committee members
 - i. Shall include at least one (1) ASLC Senator
2. ASLC EIJC Chair (hereafter: the Chair)
 - a. Shall set meeting times for the EIJC
 - b. Shall set an agenda for all EIJC meetings
 - c. Shall never vote in EIJC decisions
 - d. Shall organize all official EIJC responsibilities contained within these bylaws

Introduced on October 3, 2019 by Representative Immanuel Harice '22

Adopted on 10/3/2019

Signed on 10/08/2019 by Helen Hutz

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- e. Shall initiate contact with the Dean of Equity and Inclusion and the Director of Inclusion and Multicultural Engagement at the start of their term, and maintain contact throughout their term as necessary
 - f. Shall act as liaison between the EIJC and the ASLC
 - i. The Chair shall provide weekly updates to the ASLC Senate
 - ii. Shall attend and contribute toward weekly ASLC Cabinet Meetings
 - g. Shall serve on the ASLC Cabinet
 - h. Shall appoint EIJC committee members excluding the ASLC senator
 - i. Shall be selected by the EIJC Chair-Application Review Board prior to the academic year of service
 - j. Shall be limited to a term of one (1) continuous academic year without prospect of reselection
3. ASLC EIJC Vice Chair
- a. Shall act as an administrative and financial assistant to the Chair
 - b. Shall assume all powers and responsibilities of the Chair if the Chair is unable or as is designated by the Chair
 - c. Shall be selected by the Chair from existing EIJC committee members
 - i. Excludes the committee's ASLC Senator
4. Committee Members
- a. Shall be appointed by the Chair
 - b. Shall serve as anonymous, communicative outlets of the student community
 - c. Shall, with consent, provide feedback to the EIJC detailing student comments, concerns, or experiences as it relates to the responsibilities of the EIJC
 - d. Shall collect, retain, and distribute information about resources pertaining to diversity, equity, inclusion, and justice offered both on and off-campus
 - e. Shall make themselves consistently available to all students who wish to contact them regarding their official duties via email, office hours, or another chosen method
 - f. Shall coordinate and schedule events hosted specifically by the EIJC

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- g. Shall initiate contact with recognized student affinity groups on campus, and provide support as necessary
- h. Shall have the opportunity to continue service as committee members beyond one (1) year of service without reapplication
- i. Should a EIJC Committee Member leave the committee mid-semester, a new committee member can be appointed by the sitting committee members upon a majority-vote ($>\frac{1}{2}$)

Article III – Selection

1. Selection of the Chair

- a. The EIJC Chair-Application Review Board shall be responsible for the selection of the incoming EIJC Chair
 - i. Shall consist of three (3) members:
 - 1. The sitting Chair
 - 2. Two (2) members of the IME Student Staff
 - ii. Shall select the applicant who most exemplifies the purpose and scope of the EIJC
- b. Application circulations and selection of the Chair shall take place concurrently with the ASLC Cabinet Elections

2. Selection of Committee Members

- a. The EIJC Chair shall circulate applications for EIJC Committee members
 - i. Shall take place before or within one week of the first convening of the ASLC Senate
 - ii. Shall remain open until the member limit is reached
- b. Application forms are to be drafted and altered by the Chair as needed and at their sole discretion
- c. All other application procedures not stipulated within these bylaws are to be set by the Chair
- d. Applications from students not selected to serve as Committee Members shall be kept on file for one (1) academic year

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- i. Shall be contacted in the event of a committee member leaving or being removed from the committee mid-year
- e. Removal of Committee Members
 - i. Committee members may be removed from the EIJC by a two-thirds (2/3) vote of the committee or by a two-thirds (2/3) majority of the ASLC Senate
 - 1. May be removed due to failure to fulfill duties or expectations as delineated in the EIJC bylaws and the EIJC
 - 2. May be removed due to repeated absence or failure to fulfill committee expectations without notice to the Chair

Article IV - Monies

- 1. The Chair may apply for a budget from the Student Organizations Committee during the yearly allocation process
 - a. Shall be used to carry out assigned and assumed duties of the committee
 - b. Shall include money to fund the EIJC Grant
- 2. The EIJC Grant shall be allocated by voting members of the EIJC to students and student groups with initiatives in alignment with the purpose and scope of the EIJC
- 3. The EIJC Grant application shall be circulated throughout the year and made available on the ASLC website
- 4. The proposed budget must be approved by a majority ($> \frac{1}{2}$) vote of committee members before submission to the Student Organizations Committee

Article V - Operation

- 1. A simple majority ($> \frac{1}{2}$) of the committee's sitting members shall constitute a quorum under which the committee may conduct business
- 2. All committee decisions requiring a vote shall be decided by a simple majority ($> \frac{1}{2}$) vote of the committee

Article VI - Amendments

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1. These bylaws may be amended by a two-thirds ($\frac{2}{3}$) majority vote of the ASLC Senate

Section 2: This bill shall take effect immediately.

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Adopted on 10/3/2019

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