



The Student Resources Committee Bylaws

The Associated Students of Lewis & Clark

Article I - Purpose and Scope

1. The Student Resources Committee (hereafter: SRC) exists to
 - a. Provide resources for students including information on affordability and resource programs in the Lewis & Clark College and greater Portland community
 - b. Pios for Pios fundraising
 - c. Provide relevant news source(s)
 - d. Coordinate ASLC subsidies and discretionary funds

Article II - Membership

1. Student Resources Coordinator (hereafter: the Coordinator)
 - a. Shall act as chair of the SRC
 - b. Shall set meeting times for the SRC
 - c. Shall set an agenda for all SRC meetings
 - d. Shall be responsible for overseeing all activities of committee members and ensuring the function of the SRC
 - e. Will vote in SRC decisions only in the case of a tie
2. Student Resources Committee Assistant Coordinator (hereafter: the Assistant Coordinator)
 - a. Shall be appointed by the Coordinator from the general membership of the SRC at the start of the academic year or upon vacancy
 - i. In the event that no Coordinator is available, the Assistant Coordinator shall be elected by a majority vote of the SRC
 - b. Shall act as chair of the SRC in the absence of or at the discretion of the Coordinator
 - i. In this event, shall assume all powers, responsibilities, and limitations of the Coordinator as prescribed within the ASLC Constitution and these bylaws in an acting capacity
 - c. Shall serve as a voting member of the SRC
 - i. Shall have one (1) vote within the SRC
 - ii. Except in the case where they are the Acting Coordinator
3. Pios for Pios Coordinator
 - a. Shall be approved by the Coordinator no later than the conclusion of the first committee meeting of the academic year or when vacant
 - b. Shall be responsible for overseeing the Pios for Pios program by disseminating information about the program, finding volunteers, and collecting donations through organizing events throughout the semester

- c. Shall serve as a voting member of the SRC
 - i. Shall have one (1) vote within the SRC
- 4. Affordability Coordinator
 - a. Shall be approved by the Coordinator no later than the conclusion of the first committee meeting of the academic year or when vacant
 - b. Shall be responsible for coordinating efforts to compile a guide for students on accessing available resources both on and off campus
 - c. Shall be responsible for coordinating and creating the Affordability Newsletter
 - d. Shall serve as a voting member of the SRC
 - i. Shall have one (1) vote within the SRC
- 5. Committee Members
 - a. Shall be at least (5) members of the CAS Student Body, including at least two (2) ASLC Senators, the Assistant Coordinator; the Pios for Pios Coordinator, and the Affordability Coordinator
 - b. Shall be selected by the Coordinator with the exception of ASLC Senators which are appointed by the ASLC Vice President
 - c. Shall serve as voting members of the SRC
 - i. Shall have one (1) vote each
 - d. Shall perform tasks as delegated by the Coordinator or the SRC
 - e. Shall attend all SRC meetings as set by the Coordinator
 - i. Any and all absences must be reported to the Coordinator beforehand
 - f. Removal of Committee Members
 - i. Voting members of the SRC may be removed from the SRC by a two-thirds (⅔) vote of the committee or by a two-thirds (⅔) vote of the ASLC Senate
 - ii. Members may be removed via voting due to failure to complete assigned tasks as listed in these bylaws or assigned by the committee or failure to attend committee meetings without notice to the Coordinator

Article III - Student Resources Operations

1. The SRC shall ensure the presence of nationally and globally relevant media on campus, through the provision of newspapers or other means
2. The SRC shall produce and maintain an Affordability Newsletter which details campus and off-campus resources for students that deal with issues of affordability
3. The SRC shall lead all fundraising duties and events related to Pios for Pios and seek assistance from the ASLC President when necessary
4. The SRC is in charge of the ASLC Discretionary Fund (hereafter: the Fund) for CAS students, with preference given to low-income students (particularly Pell Grant eligible and would be Pell Grant-eligible students)
 - a. The Fund would be allocated to students after an application process established by the Coordinator in conjunction with members of the committee
 - i. The Fund shall be awarded to students to aid with costs of attending college including transportation, textbooks, meals, etc.

- b. The final decision to allocate the fund will be made by the SRC according to voting mechanisms established in these bylaws
 - c. A report of the Fund shall be made to the ASLC Senate once a semester and a record will be kept by the Coordinator on these allocations
5. The SRC is in charge of the ASLC Student Storage Subsidy for low-income students (particularly Pell Grant eligible and would be Pell Grant-eligible students)
 - a. The Student Storage Subsidy would be allocated to students after an application process established by the Coordinator in conjunction with members of the committee
 - b. The final decision to allocate the subsidy will be made by the Committee according to voting mechanisms established in these bylaws
 - c. A report on the allocations will be presented to the ASLC Senate and a record will be kept by the Coordinator on these allocations
6. The SRC may accept other duties for the time of their service, but only duties posted in these bylaws shall be taken on every year. Additional projects or duties must be approved by the SRC

Article IV - Monies

1. The Coordinator may apply for a budget from the Student Organizations Committee during the yearly allocation process
2. The budget may be used to carry out assigned duties or assumed duties of the committee
This shall include money for the following items:
 - a. Student Storage Subsidy
 - b. New York Times Readership Program
 - c. Discretionary Fund
 - d. Operational Costs
3. The proposed budget allocation must be approved by a two-thirds ($\frac{2}{3}$) vote of committee members before it is to be submitted to the Student Organizations Coordinator

Article V - Amendments

1. These bylaws may be amended by an initial two-thirds ($\frac{2}{3}$) vote of the SRC followed by a two-thirds ($\frac{2}{3}$) vote of the ASLC Senate