



Code of Conduct

The Associated Students of Lewis & Clark

The following is the values statement of the Associated Students of Lewis & Clark (ASLC). This values statement is intended to guide the actions of the ASLC and its members both when conducting official ASLC business and when acting as role models in the Lewis & Clark community. These values will be included in the ASLC Code of Conduct and used to design training activities, draft legislation, critically examine processes at LC, guide voting decisions, and more. If you have questions or would like to raise concerns regarding members of ASLC not living up to the values explained below, please reach out to chiefjustice@lclark.edu.

The ASLC will be:

- **Equitable.** We will provide individualized & community-based support, creating ASLC initiatives and legislation that center those with marginalized or disadvantaged identities.
- **Justice-Driven.** We acknowledge that LC as an institution systematically oppresses many underrepresented groups, and we will strive to change these systems to center those with marginalized identities.
- **Effective.** We will set realistic and relevant goals, in alignment with our mission and the desires of our constituents, and we will hold ourselves and each other accountable to the promises that we make.
- **Community-Based.** We will take on projects and devote our time and resources to initiatives that will benefit those within and beyond the Lewis & Clark community, even when it does not benefit us individually.
- **Transparent.** We will share, both with ourselves and with the wider community, information related to our work within ASLC to hold us accountable to each other and to the student body.

Article I: Purpose and Scope

1. Purpose
 - a. This Code of Conduct establishes the behavior expected of all members of the Associated Students of Lewis & Clark (herein after referred to as the ASLC)
2. Scope
 - a. The rules outlined in this Code of Conduct apply to all ASLC-related meetings, events, and the ASLC office
 - b. Students considered members of the ASLC include:
 - i. Members of the ASLC Cabinet
 - ii. Members of the ASLC Senate, including representatives and senators
 - iii. Members of the ASLC's standing and ad hoc committees and subcommittees
 - iv. Members of the public present at ASLC meetings, events, or in the office

Article II: Guidelines for Conduct

1. Communication
 - a. Have consensual conversations
 - b. Provide and receive constructive feedback
 - c. Respect others, including pronouns and/or personal identity and/or integrity
 - d. Communicate about your needs
2. Responsibilities
 - a. Notify the appropriate people if you cannot fulfill your obligations
 - b. Be mindful of people's time
 - c. Be mindful of what others are doing
 - d. Give credit to people's ideas
 - e. Respect people's personal privacy
3. ASLC Office
 - a. Let the appropriate people know at least twenty-four (24) hours in advance if you need to use the ASLC Office unless it's an emergency
 - b. Keep door open as much as possible
 - c. Respect individuals personal property
 - d. Keep the office reasonably clean

Article III: Reporting and Enforcement

1. Any ASLC member who believes that there has been a breach of the Code of Conduct must report it to the Auditor
 - a. Upon receiving a report of a potential breach, the Auditory Staff must compile a report and send it to the Student Policy Advisory Committee (herein after SPAC) within one (1) week of notification
 - b. The SPAC will review the Auditory's report and make recommendations for any consequences deemed necessary for involved parties
 - i. SPAC will hold a hearing within seven (7) business days of receiving the report, and is subject to all procedures outlined within the SPAC Bylaws,
 - ii. Potential consequences for a breach in conduct include but are not limited to:
 1. Referral of the involved student(s) to Student Rights and Responsibilities
 2. Issuance of a warning against the involved student(s)
 3. Recommend the ASLC Senate and/or Cabinet requests resignation
 4. Recommend the ASLC Senate and/or Cabinet initiates the recall process
 - a. Requests of resignation or initiating the recall process may also be done by any member of the Lewis & Clark CAS community

Article IV: Amendments

1. This Code of Conduct may be amended by a two-thirds ($\frac{2}{3}$) vote of the ASLC Senate