Journal Distribution Plan

Publication Name

1. How many books will be printed this year? ________________

2. What is the intended audience of this year’s book? ________________

3. At what venues around campus will the books be distributed? ________________

4. At what special events around campus will books be distributed? ________________

5. What plans are there for a special release events? ________________

6. Who is responsible for the distribution of your books? ________________

7. How do you plan on reducing the waste of books being discarded? ________________

8. Where will unused books be kept until the end of the academic year? ________________

9. Where will unused books be stored over the summer and for subsequent academic years? ________________

10. What plans do you have to share your publication with the greater Portland community? ________________