

Faculty Council
Meeting Minutes
October 18, 2007

Present: Julio de Paula, Dean of the College; Jane Hunter, Associate Dean; Cliff Bekar, Associate Professor of Economics; Ken Clifton, Associate Professor of Biology; Deborah Heath, Associate Professor of Anthropology; Mervyn Brockett, Assistant to the President; and Terri Banasek, Executive Assistant and recorder.

Excused: Dinah Dodds, Professor of German

Guest: Patrick Ryall, Director of Instructional Media Services; and Clark Yeager, Director of Physical Education and Athletics.

Agenda Items:

1. Mr. Ryall and Mr. Yeager joined the meeting to provide background for capital equipment requests. Mr. Ryall began with an explanation of the IMS requests. He said that several rooms have been upgraded with projection equipment over the last several years, and he would like to upgrade Miller 209, 305, 319, and 414. Rooms 305, 319, and 414 are used mainly by upper-division foreign-language classes. The equipment that he is requesting for Olin 204 could remain if the room is renovated. Mr. Ryall added that he is operating on what he has heard from faculty. It might be a good idea to revisit the classroom committee or incorporate this into the Library and Education Technology committee agenda to facilitate gathering of input. For the Watzek studio, the student camera equipment is seriously out-of-date, and IMS would like to replace it with better equipment which would allow the students to do more and give the communication students a better experience. Mr. Ryall noted that Stuart Kaplan supports this request. Installation of equipment in racks in BoDine 300 and Watzek would improve security by removing the carts. Mr. Ryall added that a request to upgrade Pamplin 10 will be coming in from Facilities Services and Mr. Yeager. With BoDine 110 being eliminated as a classroom space, Pamplin 10 needs to be made into an attractive space for faculty.

Dean de Paula noted that currently there is an effort to do a classroom usage study headed by Sandy Leybold. One very important piece of information is how these classrooms are used so that we can deploy more funds to classrooms being used most often. We need to make other rooms more attractive by upgrading technology.

When asked about chemistry classrooms, Mr. Ryall responded that he has heard more from foreign languages than from chemistry; but if the program requires upgraded rooms, it should be done. Dean de Paula asked if the College should decide not to do all of the upgrades in one year, how might it be phased in over two to three years? Dr. Brockett pointed out that the College could do two rooms in Miller instead of all four – that would be an improvement. The project could be phased in over two years. The same process could be applied to BoDine 300 and the Watzek studio. Mr. Ryall recommended doing BoDine 300 or Miller 103 before doing the studio. Dean de

Paula offered to send Mr. Ryall copies of capital equipment requests received by Faculty Council that affect IMS.

Pamplin 10 is a hybrid of all kinds of projects. The carpet was replaced last year, and nice theatre-style chairs from BoDine 110 will be moved to Pamplin 10. This would seem to be a good time to make other appropriate upgrades that then make it an acceptable lecture hall for 75 people. Physical education and athletics uses the space for group meetings, many of which bring in people from off campus. The space does not present a good view of the College. Currently there is a seven-year-old data projector but no built-in computer. It has limited usage, because it has to be in the projection room. It will be put on the ceiling in the renovation and will be outfitted according to the Howard standard. Associate Dean Hunter pointed out that this would be a high priority as an alternative because of the loss of BoDine 110.

Mr. Yeager explained the reasons behind the prioritization of the capital equipment requests from physical education and athletics. He noted that the first two items (replacement of protective helmets and pads and replacement of the ice machine for sports medicine) are health and safety issues. Dr. Brockett pointed out that the helmets and pads (an annual expense of \$11,000) should be run through the operating budget. Item #3, cyclical replacement of game uniforms (\$13,000) also be an operating budget item. Dean de Paula said that, if Faculty Council is in agreement, he will forward the request to Robert Nayer and Carl Vance to build \$24,000 into the operating budget for physical education and athletics. The money would come from operating revenues.

Mr. Yeager briefly went through the remaining items:

- Item 2 – There is water and drainage in the new location for the old ice machine, so there would be no additional expense for plumbing.
- Item -4 – The old machines would be donated to high schools in need of equipment.
- Item 5 – The spinning bicycles are a high priority in terms of addition to the program but not a safety issue.
- Item 6 – In addition to allowing golf classes to be taught on campus, this also can be used as an intramural activity.
- Item 7 – The new weight plates are a safety issue but would also make the room look better. Replacement could be done in stages.
- Item 8 – The College already has the hardware already, so this price is for a software license. This particular program allows you to do all kinds of kinesthetic analyses.
- Item 9 – The laser measuring device is a safety issue and will help to make meets move faster.
- Item 10 – The new cardio machine as part of growth of facilities.
- Item 11 – The new rowing class is very popular, and this will provide new equipment.
- Item 12 – The volleyball standards are a safety issue.

- Item 13 – Pamplin lobby trophy cases.
- Item 14 – Sailboats.
- Item 15 (not included on the original list) is crowd control standards for the stadium.

Mr. Yeager then reviewed the capital building project request. This list needs to be prioritized. His top priority is an elevator for Pamplin. The projects listed as master-plan contingent appear on the master plan and were presented to the board at the October meeting. The first two items – Huston site and campus sports center at Pamplin renovation – are feasible and probably appropriate for major gifts as part of a campaign.

The first two items requested this year fall within the Pamplin Center renovation and will come off the bigger picture. Mr. Yeager would like to have more events in Pamplin, and we could face ADA problems if we don't have an elevator. Also, the bleachers are not to code and are a safety issue. The project was started last year. Mr. Yeager has recommended that the College install real seats. The rationale was, why should people come to Lewis & Clark for an event and not have the same kind of seating arrangements that is available at the University of Portland? The amount of seating would accommodate everything but the indoor CAS commencement. With full seats, there would be 300-400 fewer seats than are currently available. Michael Ford has said that, even though more people would have to be seated in the Chapel, he thinks that would work. Dean de Paula disagreed with that assessment – we need to be careful about moving seating for commencement.

Other capital building projects:

- Mr. Yeager noted that there is a legitimate health issue in Zehntbauer, but it doesn't rise to the same level of others. The expense for this project comes from the need to break through existing walls.
- The upgraded acoustics and light controls would eliminate the need to rent equipment for events.
- Having covered outdoor batting cages would prevent the possibility of damage to the new gym floor that could occur by using the current cages in Pamplin.

It was pointed out that much of this is not just CAS or physical education – this is a common facility that everyone uses that could be used even more if it is improved. Mr. Yeager left the meeting.

Dean de Paula informed Faculty Council that it has until November 16 to forward on its recommendations for capital equipment and capital projects. He suggested that the Council finish its consideration by the end of the meeting on October 25 and forward priorities to Larry Atchison. Dr. Hunter will ask Charlene Walker to deliver an updated list to Faculty Council members which will include one spreadsheet for equipment and one for building projects. The spreadsheets will include a column for ranking and one for comments.

Dr. Heath asked for clarification about the use of indirect costs in covering things like upgrades for lab equipment. Dean de Paula explained that the agreement the institution made in 2000 or 2001 is that indirect cost recovery from grants in the sciences would be used to improve infrastructure – lab renovation and communal equipment but not salaries. It is an appropriate source of funding for that sort of thing. The funds are divided into two parts – one half at the Dean’s discretion and one half purely dedicated to the sciences. It is possible to tap into that fund, and Faculty Council can be creative in that way.

Dr. Heath pointed out that some of upgrades being requested appear to be targeted toward individual faculty research needs rather than needs for academic support. If the individual faculty members have funding, would it make sense to tap into some of the indirects for those expenses? Dean de Paula responded that it is consistent with the philosophy of use to allocate the indirects. That will help with prioritization.

2. The minutes of September 13, 20, 27, and October 4 were approved.
3. Dean de Paula said that he sent out talking points about review of associate professors as well as preliminary thoughts on course release. He suggested Faculty Council have an electronic discussion.
4. Dean de Paula distributed the nominations for the David Savage Award and asked Faculty Council to begin its consideration.
5. Faculty Council has received a request from Mitch Reyes to create the Center for Public Memory. The center currently is more in name than anything else. The inaugural event will take place October 26 and 27, and Dr. Reyes would like to be able to announce creation of the center at that time. The big caveat is that we are not creating an operating budget line. This could be run out of soft money. There is a lot of support from faculty members. Dean de Paula sees it as a collection of activities but not a financial promise. Faculty Council will continue the discussion at its next meeting.

Dr. Heath noted that there was extensive discussion of this proposal and others last year in the ILC. The final decision emphasized the need for infrastructure support for interdisciplinary programs that went beyond name alone. She sees that as a project under a wider umbrella of an interdisciplinary center that would include this as well as other projects. Dr. Heath will share last year’s document with the Faculty Council.

6. Dean de Paula reported that the College has received feedback, primarily from staff, regarding the Tri-Met proposal. The staff is saying it would a burden if the shuttle were not available, and faculty members are in support of the staff. Faculty Council needs to come up with some sort of feedback about what it found out.

Dr. Heath said that the argument she heard is that for faculty members and students, it would be deleterious to make a change in the middle of the semester when

expectations have been made. The original arrangement was that parking fees were to pay for the shuttle. What becomes of those funds if the shuttle is cancelled? Dean de Paula replied that the College would be buying bus passes for many people. Associate Dean Hunter added that the other issue that was going to be researched is the time involved in taking the public bus versus the shuttle.

Dean de Paula will email Faculty Council with a draft of a memo to the Transportation and Parking Committee and Executive Council summarizing what it collected as faculty and staff views on this issue. He will ask Dr. Dodds to take the lead on preparing the draft.

7. The meeting adjourned at 3:28 p.m.

Next meeting: Thursday, October 25, 1:50 p.m.