

PSI Student Co-Facilitator



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Scope of Work

Pioneer Success Institute
Lewis & Clark College
psi@lclark.edu

The Pioneer Success Institute is a six-week workshop series that complements New Student Orientation and is designed to help new students maximize their success and connection to one another and to Lewis & Clark. These workshops explore topics including resources for academic success, wellness, leadership opportunities, and cultural competency.

A staff Lead Facilitator and Student Co-Facilitator collaborate to empower students as they transition into life at Lewis & Clark. PSI explores the resources available to support this process. Student Co-Facilitators build connections with students in their cohort, practice leadership skills, and support the mission of the Division of Student Life.

Student Co-Facilitator Compensation - approximately \$250

Student Co-Facilitator Duties:

- Attend two training sessions of approximately three hours in length, on the below dates:
 - o April 17, 2018
 - o September 4, 2018
- Facilitate six 90-minute workshops over the first eight weeks of the semester
- Aid the Lead Facilitator in the development of each session (30-60 minute meeting per week)
- Encourage discussion among workshop participants in topics related to:
 - o The habits of academic success
 - o On-campus resources for students
 - o Cultural competency and social justice
 - o Personal, financial, and community wellness
- Act as a resource to new students
- Aid peers in integrating to the Lewis & Clark community
- Provide thoughtful insight into the student experience at Lewis & Clark, informed by reflection on personal experience
- Other duties as assigned, which may include: setting up room equipment, collecting materials, managing attendance, and record-keeping

Qualifications:

- Undergraduate L&C student in good academic and disciplinary standing
- Motivated, energetic, and models responsible behavior
- At least Sophomore standing at the start of the Fall 2018
- Strong oral and written communication skills
- Ability to engage peers on complex subjects such as difference, privilege, emotional wellness, and civic responsibility
- Institutional knowledge of Lewis & Clark, especially as related to: student organizations, campus engagement and leadership opportunities, student resources
- Understands the study habits of a strong student and able to communicate these to peers
- Creative thinking, teamwork, and problem-solving skills
- Desire to have fun and help peers to have fun, too!

Preferred Qualifications:

- Previous group facilitation experience
- Student leadership involvement
- Practice facilitating discussion on complex topics such as difference and privilege