Welcome to a new academic year!
The committee thanks each department for submitting their 2016-2017 departmental narrative for accreditation. Department liaisons will reach out in the coming weeks to schedule a brief in-person meeting to touch base. Please watch for their email.

The Office of Institutional Research would like to inform the campus community that the accreditation self-study has been postponed until the next academic year.

The committee advises planning for your 2017-2018 Department Narrative now. These narratives will build upon the work you submitted for 2016-2017. Contact your department liaison (see below) for planning and coordination.

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**MISSION:**
The purpose of the assessment committee is to establish accountability and continuous improvement in the division of Student Life.

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**COMMITTEE MEMBERS**

Welcome (and welcome back) to our committee members! Please direct all committee-related inquiries to the appropriate department liaison below:

- **Charlie Ahlquist** (charlie@lclark.edu), Co-Chair College Outdoors, Career Center, Inclusion and Multicultural Engagement
- **Tamara Ko** (tko@lclark.edu), Co-Chair Student Leadership and Service, Student Rights and Responsibilities.
- **Rebecca Brooks** (rbrooks@lclark.edu) Health Promotion and Wellness, Counseling Service, Student Health Service.
- **Sharon Sexton** (sextona@lclark.edu) Athletics and Physical Education
- **Jeffrey Yamashiro** (yamashiro@lclark.edu) Alumni and Parent Programs, New Student Orientation, Campus Living.
- **Megan Brannan** (mbrannan@lclark.edu) Student Support Services, Student Activities
- **Julian Steele** (juliansteele@lclark.edu) Graduate Student Worker

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**STUDENT LIFE ASSESSMENT FORM**

Introducing the Student Life Assessment Survey Planning Form!

A good survey should limit subject fatigue, measure specific outcomes, and bear a clear connection to one or more of the Student Life Division’s four foci. This planning form intends to evaluate the extent of assessment across the division and help manage distribution schedules. If you have comments or suggestions about this form, please email them directly to Julian (juliansteele@lclark.edu).

All departments in Student Life should complete this form for any survey to be distributed via email to a population at Lewis & Clark of at least 15 students. Forms should be submitted no less than 7 days in advance of planned distribution.

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**Writing Learning Outcomes Worksheet**

from Campus Labs - a useful worksheet for planning your assessment survey. Refer to Bloom's Revised Taxonomy Wheel for vocabulary inspiration!