

Lewis & Clark Alumni Board

Administrative Committee Report

June 11, 2017

Administrative Committee members Mary Devlin, Brian Federico, Grant Frey, Dan Metcalf, Jim Robertson, Barbara Whitaker and Stacey Caldwell-Roberts worked together over the months since our February meeting to develop a strong slate of candidates to fill board vacancies in June 2017. Two members of the current board will complete their second term of service as board members: Brian Federico and Vicki Kreimeyer. One currently serving member Jonathan Burton, will run for his second term on the board.

In order to bring you a strong fields of candidates, we followed the process used in previous cycles. Ten candidates completed the application process; at the point prior to interviews, one applicant dropped out, leaving nine active applications. Once again, we had a diverse field of applicants, from both coasts and from a range of class decades. We interviewed each candidate in teams of two; working closely with Dith Pamp, who handled all the logistics setting up the interviews across time zones. In one case, only one of the interview team was able to interview, but worked closely with the other committee member afterward to debrief the interview and write up the report. We all reviewed cover letters, applications, and the interview reports, then ranked the applicants from the strongest down. That process remains challenging for all of us, but it results in the field of four candidates we bring to you today, from which two vacancies can be filled. Now the burden of decision making is shared by all of us as we consider the current board, returning board member, our own demographic spread, geographic and other diversity characteristics. The application files and our reports on the each new candidate will be shared with you for your own deliberation.

We had a strong field this cycle; we encouraged all applicants to continue to work on behalf of the college in the variety of ways possible. All have been encouraged to apply again if not elected this cycle; all understand that this process is very competitive and that there are many ways to serve the college as alumni.

The Administrative Committee took under consideration the discussion at the February Board meeting of our proposed language change to the by-laws. After considering three alternative changes to the language reflecting the major discussion points, we decided to bring the original language change back to the Board for a vote. This language will be provide to you as part of the board packet. We wish to ensure participation of the Administrative Chair in deliberations taken by the Executive Committee to fill unexpected board vacancies. We have done our best to craft language to achieve that participation.

We all want to thank Dith Pamp for her excellent organization and administrative support and guidance to us as we have done our work. The process worked smoothly, met the schedule deadlines, and Dith anticipated the next steps.

It has been my pleasure to work with this committed, effective, and insightful committee; I have enjoyed new friendships and their willingness to take on responsibilities and follow through. I am confident that Grant Frey will provide great leadership in the coming year and am delighted to hand this responsibility to him.

Respectfully submitted,

Vicki Kreimeyer, Administrative Committee Chair