Lewis & Clark College
Campus Living Storage Contract

Student Information

Last Name, First Name ____________________________  Student ID # ____________________________

Permanent Home Address (Must be more than 600 miles from L&C and priority will be given to students who live outside the continental US.)

Cell Phone # ____________________________  Email ____________________________

I request storage of my goods for the following semester(s): ☐ Summer 20______  ☐ Fall 20______  ☐ Spring 20______

☐ I have submitted a contract/lease and deposit to return to on-campus housing: ☐ Fall 20______  ☐ Spring 20______

☐ I am participating in the L&C ____________________________ overseas/domestic program.

☐ I agree to remove my goods from storage no later than: ____________________________ 20______ ("Return Date")

By signing this contract, I have read the Campus Living Storage Policy, meet the eligibility requirements and understand and agree to the terms and conditions on the reverse of this document.

__________________________________________  ____________________________
Signature                                                                 Date

This section to be completed after storage facility is assigned by Campus Living Staff.

Item 1
Box __________  Bike __________  Other: __________  Size (Dimension) of Item: ____________________________

Approx. Weight: ____________________________  Estimated Value of Contents: ____________________________

Contents: (Please describe in detail.)

<table>
<thead>
<tr>
<th>Item 1 Contents</th>
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Item 2
Box __________  Bike __________  Other: __________  Size (Dimension) of Item: ____________________________

Approx. Weight: ____________________________  Estimated Value of Contents: ____________________________

Contents: (Please describe in detail.)

<table>
<thead>
<tr>
<th>Item 2 Contents</th>
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</table>

Item 3
Box __________  Bike __________  Other: __________  Size (Dimension) of Item: ____________________________

Approx. Weight: ____________________________  Estimated Value of Contents: ____________________________

Contents: (Please describe in detail.)

<table>
<thead>
<tr>
<th>Item 3 Contents</th>
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When your boxes are packed and labeled, please contact the RA on Duty for the complex you have been assigned for storage. This completed form must be surrendered to the RA on Duty.

10/2016
CONTRACT TERMS AND CONDITIONS

1. This document is Lewis & Clark College (Campus Living) Storage Contract and describes the agreement between Lewis & Clark College (referred to as the “College”) and the student depositor named on the reverse side of this document (referred to as “you”). The following are the promises which a) the College makes to you with regard to the storage of your personal property (referred to as “goods”) at the location described on this document and b) which you make to the College with regard to the storage of your goods. The College promises:
   a) To provide storage and safekeeping for your goods at the location describe in this document;
   b) To act with reasonable care in the storage and safekeeping of your goods, according to the standard of care and prudence which a reasonably careful and prudent person would observe in care of such goods;
   c) To promptly notify you of any changes involving the storage of your goods, including but not limited to (1) change of storage location, (2) change in storage rate, and (3) other matters regarding your goods of which you should reasonably be notified.
   d) You promise the College as follows:
   e) To pay the storage fees, and subsequent transportation, mailing or disposal fees and other related charges that may become necessary as a result of the abandonment of your goods;
   f) To furnish all information reasonably requested by the College in connection with the storage of your goods; and
   g) To pay the College any expense that it may incur in 1) defending itself or seeking legal advice regarding any matter relating to the storage of your goods, and 2) defending itself or seeking legal advice because you have breached or broken any of the promises described in this Contract.

2. **Liability of the College.** Subject to the exceptions in Section 3, the College will be liable for its failure to provide reasonable care in the storage and safekeeping of your goods. However, because of the unusual nature of goods, this liability is limited to a) $.60 per pound or up to a maximum of b) a total of $600 for all your goods. The College will only be liable for the payment of this, or any other amount, if it is determined that the College breached its duty of responsible care with respect to your goods.

3. **Non-Liability of the College.** Because of the nature of the College’s business and the nature of your goods, there are certain events and circumstances that may result in loss or damage to the goods for which the College will have NO liability. These include loss or damage resulting from: a) cold, b) heat, c) theft, d) vandalism, e) earthquake or other acts of God, f) fire, g) moths, vermin, or other insects, or h) acts of public enemy.

4. **Use of Space.** You may not use the storage space to store any flammable, combustible, explosive, corrosive, chemical, odorous, perishable, noxious, or other inherently dangerous materials. A maximum of three boxes may be stored over breaks or over the semester if you are participating in an LC sponsored overseas/domestic program. Box size may not exceed 28x28x18 inches and cannot weigh more than 70 pounds. You may store a bicycle, however it must be broken down and boxed and will count as one of your three boxes. Likewise, a mini-fridge may be stored provided it is clean, properly identified and counts as one of your three boxes.

5. **Access and Security.**
   a) Storage facilities are accessible only during posted storage room hours at the start and end of each semester. Access must be coordinated with the RA on Duty for the complex to which you have been assigned storage.
   b) Access to your goods during Winter and Summer breaks may be permitted but only as Campus Living staff availability allows. Each entry will incur an additional fee of $50 for access. Fees must be paid at the time access is granted.
   c) If you require access to your goods during the period of this contract, you must make an appointment through the Campus Living Office (503-768-7123 or living@lclark.edu). Please provide at least 48-hours notice. Early access will incur an additional fee of $50. No refunds will be given for early termination of this contract.
   d) At the conclusion of this contract, failure to remove your goods from storage within ten days after your Return Date will be considered abandonment of the stored goods and goods will be disposed of or donated in the College’s discretion.

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### Campus Living Staff Use Only

<table>
<thead>
<tr>
<th>Housing Forms Received:</th>
<th>Storage Room Assignment:</th>
</tr>
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<tbody>
<tr>
<td>Storage Begin Date:</td>
<td>Storage End Date:</td>
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<tr>
<td>Storage Fee Amount:</td>
<td>Fee Receipt Date:</td>
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<tr>
<td>Total number of items stored:</td>
<td>Trunk Room Labels Disbursed:</td>
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<tr>
<td>RA Name (print):</td>
<td>RA Signature:</td>
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10/2016