

## SUMMER GRADUATION APPLICATION CHECKLIST

Name \_\_\_\_\_ Date \_\_\_\_\_

LC ID# \_\_\_\_\_ Major \_\_\_\_\_

Email \_\_\_\_\_ Phone # \_\_\_\_\_

Please describe below how you intend to complete your remaining graduation requirements. If you plan to fulfill your requirements through Summer courses at Lewis & Clark, please list which courses you plan to take. If you intend to fulfill any requirements through transfer credit list the course(s) and attach course descriptions to this form. (Please note that a maximum of 4 credits can be transferred during your Senior year. If the Summer schedule for the transfer institution has not yet been published you may list multiple options and course descriptions).

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I understand that it is my responsibility to review my degree requirements, check my LC email for communication regarding graduation, and notify the Registrar's office of any changes to my schedule. If fulfilling any requirements through transfer credit I must notify the Registrar's office once my registration at the transfer institution is finalized and request for official transcripts to be sent as soon as final grades have been posted.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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*For Registrar's use only*

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|---|--|---|
| <input type="checkbox"/> Online application complete  | <input type="checkbox"/> Grad date correct (SACP)                          | <input type="checkbox"/> No pending transfer credit |
| <input type="checkbox"/> Diploma name/address correct | <input type="checkbox"/> Course substitutions approved                     |   |
| <input type="checkbox"/> Major/minor correct          | <input type="checkbox"/> Application signed by student/Department Chair(s) |   |

Notes: \_\_\_\_\_  
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Reviewed by: \_\_\_\_\_