

## Student Accompanist Request Form

Note: Submission of this form does not guarantee that you will be assigned an accompanist. Requests will be considered in the order in which they are received and depending on the difficulty of the music and demands of the schedule. If your request cannot be filled, you will be notified immediately. Once all available student accompanists are scheduled, finding an accompanist becomes your own responsibility.

Student Name: \_\_\_\_\_

Instrument: \_\_\_\_\_

Teacher: \_\_\_\_\_

Lesson Day/Time: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Complete List of repertoire (Composer, Title, # of movements and level of piano part) Requests will not be considered without accompanist part attached.

Ex: Brahms, Sonata in E minor for piano and cello, mvmts. 1, 2, and 4. Advanced

Have you worked with a student accompanist before? \_\_\_\_\_

If so, who? \_\_\_\_\_

Please submit this form with attached sheet music to the music office mailbox of Stephanie Thompson. Please retain pages 2 and 3 for reference.

Policy regarding Student Accompanists.  
Stephanie Thompson, Collaborative Coordinator  
[st@lclark.edu](mailto:st@lclark.edu)  
503-349-5328

The goal of this process is to develop well-rounded sensitive musicians who are organized, deliberate, and respectful of each other and the process of collaboration. So toward that end, here is the policy regarding student accompanists.

1. A Student Accompanist's semester responsibility consists of class attendance and participation, and one hour per collaborator, half in the lesson, half in rehearsal. Also included are a the performances for the semester, a reasonable number of studio classes, dress rehearsals, concerts, recitals, and juries. Any time a collaborator may require in excess of this amount must be discussed with the coordinator and borrowed from following weeks.
2. When an accompanist is assigned to you, your joint participation in accompanying class before every performance, and if no performances, than at least once during the semester is MANDATORY. Accompanists are evaluated on their collaboration, and if the soloist does not ever come to class and participate, it is impossible to address many issues for the pianist. Accompanying class meets on Tuesdays from 3:30-5:00 in Room 10. You may attend as many class sessions are you need. Your teacher is also welcome to participate.
3. All new music must be given to the accompanist in a timely manner, no less than a week, in their preferred format, and you must inform them of what material is needed for the next lesson. This needs to include tempi as well as pieces.
4. You must include accompanists in the scheduling of any performance. This includes but is not limited to: recitals, concerto competitions, juries, dress rehearsals, studio class appearances, and performance reviews.
5. Accompanists are only responsible for rescheduling obligations that they were informed of with a minimum of 24 hours notice. Examples of acceptable cancellations; Illness, class conflict, field trips, Teacher's cancellation, faculty led ensemble rehearsals. If in doubt, please contact the coordinator.

6. An Accompanist Request is not a guarantee that you will be provided an accompanist. If your request is unable to be filled, you will be notified immediately. Once all available student pianists are scheduled, finding and paying for an accompanist becomes your own responsibility.
7. If you feel you need greater flexibility with regards to rehearsal scheduling, technical range and amount of repertoire, and number of performances, you may want to consider hiring a professional pianist. The department has developed a list of excellent local accompanists, including some faculty and recent alumni. Students should contact accompanists individually for fee rates and scheduling availability.

Sample Guide for Requesting Professional Piano Accompaniment

Hello, my name is \_\_\_\_\_. I study (instrument) with \_\_\_\_\_ at Lewis and Clark College. I need an accompanist for (piece titles). I need \_\_\_\_ rehearsals and \_\_\_\_ performances on \_\_\_\_\_ dates and time. Rehearsals and performances will need to take place at \_\_\_\_\_ location. What is your hourly fee per rehearsal and per performance? Do you prefer to be paid at each meeting or in one sum at the end of our collaboration? Are you available?

My phone and email are \_\_\_\_\_. For information regarding parking and directions, the Lewis and Clark website is [www.lclark.edu](http://www.lclark.edu).

Just a few tips for successful rehearsals... At busy times, get to rooms in advance of your rehearsal time, secure one for your needs, and then meet at arranged place and time. All parties should be present with all equipment, tuned, set up, warmed up and ready to begin rehearsal right at the specified time in order to make the best use of the meeting.

Thank you for your attention. This policy should prevent confusion, and create a framework in which all students can learn and grow together to the best of their abilities. If you have any further questions or concerns, please contact the coordinator directly by phone, through email, or during class time.