

MID-TERM GRADING

Mid-term grades for students earning a "C-" or below are due by the end of the 8th week of classes.

Instructions for on-line submission of grades:

1. Go to WebAdvisor, <https://webadvisor.lclark.edu>, click the orange "Log In" tab. Use your LC email login (without the "@lclark.edu") and LC email password.
2. Follow the links to Faculty and Grading, select the appropriate term (ignore the start/end boxes), and then click on the Submit button.
3. Choose "Midterm" grading, check the box for the course, and click on the Submit button.

FACULTY

Grading

Final or Midterm/Intermediate Grading: Midterm/Intermediate

Choose One	Class Name and Title	Start Date	End Date	Bldg	Room	Meeting Times	Days of Week	Loc	Term
<input checked="" type="checkbox"/>	PSY-360-01 Psychology of Gender	09/04/12	12/19/12	JRHH	243	11:30AM - 01:00PM	TTH		12/FA

SUBMIT

- a. Enter the midterm grades for those students earning C- or below and click on the **Submit** button. (You can leave the grades blank for students earning a "C" or above.)
- b. Please **do not** enter **W** or **NG grades**. If either of these grades are appropriate (i.e. you are withdrawing the student or you suspect Academic Dishonesty), please contact the Registrar.

Class Name PSY-360-01
Title Psychology of Gender
Location
Term CAS - Fall 2012

Instructor
Judy Finch

Student	ID	Status	Midterm Grade	Last Date of Attendance	Never Attended	Class	Credits	CEUs	Cross-Listed Section
Thyme, Justin N.	1541819	N	D+		<input type="checkbox"/>	SR	4.00		

2. Repeat as needed for your other courses.
3. Logout of WebAdvisor when you are through entering grades.

If you have any questions, please contact Judy at finchj@lclark.edu or at (503) 768-7328.