

Library Ed Tech Meeting  
October 25, 2011

Present: Mark Dahl, Susanna Morrill, Julianne Zienkiewicz, Keiko Pitter, Kelly Wainwright, Pauls Toutonghi, Peter Drake, Yueping Zhang, Chel Pennock (minutes). Guest presenters: Jim Bunnelle, Jeremy McWilliams

1. **E-Book Plan** Mark Dahl presented the Library's [plan](#) for e book acquisitions for the 2010-11 academic year to the Committee to solicit feedback on the plan. Collection Development Librarian Jim Bunnelle explained the three methods of e book acquisitions that they are using: demand driven acquisitions, which allows an institution to allocate a portion of its materials budget towards immediate user access to monographs in electronic form through a short term loan process; ebook packages that offer aggregate packages of academic ebook content; and ebooks on request which are purchased in electronic format on a title-by-title basis. The library will evaluate e book usage patterns and survey users in Spring Semester to develop an approach going forward. Yueping Zhang inquired about the possibility of more than one person using an ebook at once. Jim said that most of our ebooks allowed for simultaneous access by library users. Peter Drake asked about long term access to e book Content. Jim explained that e books that we purchase usually have a provision for access if the publisher goes out of business through a service such as Portico.

2. **Digital Initiatives Project Selection and Prioritization Proposal** Mark presented the Digital Initiatives Project Selection and Prioritization [proposal](#) to the Committee for their review and potential revision or approval. Digital Services Coordinator Jeremy McWilliams then showed some examples of the work currently being done in Digital Initiatives. Peter inquired about usage of the projects on the web. Jeremy said that the most heavily used project so far is accessCeramics and that some projects up to now have been used mostly by the L&C community. The Committee approved the proposal.

3. **Google Apps** Kelly presented about the Google migration and yes, it is a go! It will be implemented in five phases: Planning/preparation, pilot project for IT/Google ambassadors and marketing for full migration, migration of email accounts & listservs, migration of calendar accounts, and migration of non-LiveWhale web sites. The planning phase is just about complete. The Gmail opt-in period will begin in January with full migration complete by May 7. Google calendar will replace Meeting Maker on May 25th.

4. **State of Information Technology** Keiko presented on the State of Info Tech. The CIO search is ongoing. There will be some candidates coming in soon. She then gave a quick summary about the Strategic Plan that was done in 2009 and mentioned that a great many of the items in that report have been accomplished or are in the works. She described documents sent out to the Committee that document how IT's work is tied in with the 2009 IT strategic plan.

5. **Departmental Computer Labs in CAS** Kelly then discussed the Departmental Computer

Lab report from last semester. Information Technology looked at all of the computer labs on campus (30+) to see how they were used and figure out how they should be managed. They put together a large report with a summary and suggestions for improvement. The report was given to Jane Atkinson, Jane Hunter, & Tuajuanda Jordan. Some labs are managed by IT, other labs are managed by someone in the department in which they are located. IT is interested in a model where all labs will be managed by IT. The Committee discussed the best way to move forward on the project. Kelly and others agreed to discuss the report with affected departments before bringing it to the Dean for potential action.