

Student Leadership and Service Graduate Student Worker position description

Office mission	Student Leadership and Service (SLS) engages students and other stakeholders in experiential education to support individual and collective development.
Position overview	Working in partnership with the director, student staff, community partners, other stakeholders, the SLS Graduate Student Worker co-facilitates the planning, implementation and assessment efforts for SLS programs.
Position tasks within SLS	<p>The SLS Graduate Student Worker may:</p> <ul style="list-style-type: none"> - Create and implement programmatic assessments, research projects - Lead MLK Service Day planning efforts - Lead social media promotion and online engagement - Design and manage SLS websites - Informally advise and otherwise support student engagement within office hours - Organize regular tabling sessions and other in-person promotional efforts - Compile, write, and/or co-facilitate leadership education curricula - Design, implement and assess theory-integrated trainings for SLS staff - Assist with SLS' annual awards ceremony - Assist with Leadership and Service Awardee management - Participate in weekly staff meetings - Participate in regular one-to-one meetings with the SLS Director - Participate in strategic and annual planning efforts - Drive students to and from various service-learning projects - Complete site visits with community partners - Coordinate some clerical tasks or other duties as needed
Position benefits	<p>The SLS Graduate Student Worker will receive:</p> <ul style="list-style-type: none"> - free housing - professional development and support from the director and other staff - opportunities to integrate this co-curricular work with your academic studies and research interests - meaningful connections with undergraduate students, staff, faculty and other stakeholders
Required Qualifications	<p>All candidates must have participated in formal or informal leadership and/or service work within their family, faith community, school or otherwise.</p> <p>All candidates must be prepared to:</p> <ul style="list-style-type: none"> - Study at Lewis & Clark College for the entirety of the 2017-2018 school year - Work 15 hours/week during the 2017-2018 school year - Be present on campus August 1, 2017
Preferred	Ideal candidates will have experience in one or more of the following areas:

Qualifications	<ul style="list-style-type: none"> - Strategic or annual planning - Public relations, organizational communication - Service-learning facilitation - Curriculum design - Community service project management - Event production - Social justice education - Assessment/research project design & implementation - Leadership and/or service at Lewis & Clark College
Supervisor	<p>Harold McNaron Director of Student Leadership and Service Templeton 237 haroldmcnaron@lclark.edu 503 768 7076</p>