How to Read a Program Evaluation

The purpose of the Program Evaluation is to show program requirements and where a student's courses are used to meet the requirements. Program Evaluation includes and assumes successful completion of all registered courses.

Every student starts out as Undeclared (Program = BA.UND), and then the program is changed when a major is declared. (Additional majors and minors will also be added if declared.)

An additional purpose of the Program Evaluation is to serve as the Degree Application to allow the Department Chair and Registrar to check for completion of requirements.

- Declared Program. If this is not correct, please see the CAS Registrar Office.
- 2. Catalog used to set the degree requirements. If this is not correct, please see the CAS Registrar Office.
- 3. Read this "Caution" section carefully.
- 4. This is the status for the whole degree program(s), using the same codes as shown below (#5).
- Information about GPA and number of credits earned/remaining for graduation. Note, a minimum of 60 credits must be earned at LC and a minimum of 128 credits must be earned overall. A 2.0 GPA is also required.
- 6. This legend shows the **Status codes** used for each requirement and sub-requirement. The status appears on the left side of the Program Evaluation.
 - C = Complete (the requirement is complete)
 - P = Pending (meaning that the student is registered for everything that is needed to fulfill the requirement).
 - I = In progress (meaning that at least one
 part of the requirement has been
 started).
- Notes (at the bottom of the evaluation) show special statuses for courses:

TP = In Progress
NE = Non-course Equivalency
TE = Transfer Equivalency
G = Grade - course failed th

G = Grade - course failed the minimum grade requirement

- The next sections list the General Education requirements, followed by the requirements for each major and minor (if declared—not shown on this example).
- 9. If the requirement has not been completed, there is a blank line followed by the number of credits, courses or subjects needed, like this:

·	4 credits neede
	1 course needed

- 10. Sixty credit rule (not shown on this example): Once a major has been declared, this rule checks to be sure that at least 68 credits are completed outside the major department (this enforces the rule that no more than 60 form one department can count toward graduation).
- 11. **Other Courses** are courses that have not applied to any of the requirements of the program.

Your major/minor department chair must inform the Registrar's Office of any substitutions for that program, including any transfer credit that may apply.

If you have any questions about your Program Evaluation please contact the College of Arts and Sciences Registrar's Office.

C) 4: Creative Arts

> Satisfied in one of the following ways:

Credits: 4

C) 4 CREDITS IN ART OR MUSIC

ART-111...... 09/SP B- 4

OTHER COURSES:	Regis	stered	Earned		_
	Cı	redits	Credits		
SPAN-102	07	0.00	0.00	*NE	11
MATH-055 05/15/	07	0.00	0.00	*NE	
MATH-115X 05/15/	07	0.00	0.00	*NE	
PSY-100 06/FA	CR	4.00	4.00		
IA-100 06/FA	CR	4.00	4.00	*G	
SPAN-101 06/FA	CR	4.00	4.00		
PSY-100 08/SP	C	4.00	4.00		
PE/A-101 08/SP	CR	1.00	1.00		
POLS-103 08/FA	A	4.00	4.00		
TH-213 08/FA	A-	4.00	4.00		
SPAN-202 09/SP	C+	4.00	4.00		
RELS-111 09/SP	A	4.00	4.00		
MATH-132 09/FA		4.00	(4.00)	*IP	
MUS-102 09/FA		4.00	(4.00)	*IP	
ENG-100 09/FA		4.00	(4.00)	*IP	
(Credits in parentheses ar	e antic	ipated	earned)		

In order to apply for your degree when you are a SENIOR (deadlines: October 15 for a May degree, March 1 for an August degree, and May 1 for a December degree), please submit a paper copy of this signed and dated form to the CAS Registrar's Office. The Chair/Director for each major and minor must sign to indicate that the courses listed are acceptable for the major/minor. Only one form should be used and signed by all appropriate parties.

Graduation Term (Fall, Spring, Summer & year)

date Major Study (Major Chair/Director Signature)

date Minor Study (Minor Chair/Director Signature)

date Student Signature - This Isa Test

Note: When submitted as your degree application, this is an official document.

NOTES



*G Grade - course failed the minimum grade requirement

*IP In Progress

*NE Non-course Equivalency